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# **IECQ PUBLICATION**

**IEC Quality Assessment System for Electronic Components (IECQ Scheme)**

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**Standard Training –  
Part 1: IECQ Training Body Requirements and Process for IECQ Acceptance**

INTERNATIONAL  
ELECTROTECHNICAL  
COMMISSION

PRICE CODE

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## INTERNATIONAL ELECTROTECHNICAL COMMISSION

**Standard Training –****Part 1: IECQ Training Body Requirements and Process  
for IECQ Acceptance**

## FOREWORD

This publication has been prepared by the Management Committee (MC) of the IECQ.

The IECQ has undertaken a major revision of its system and scheme documentation, which now utilize the following document structure.

**IECQ 01**, *IEC Quality Assessment System for Electronic Components (IECQ System) – Basic Rules*

**IECQ 02**, *IECQ System – General Requirements for the Acceptance of IECQ Certification Bodies into the IECQ System*

**IECQ 03 – IECQ Rules of Procedure**

**IECQ 03-1**, *Rules of Procedure – Part 1: General Requirements for all IECQ Schemes*

**IECQ 03-2**, *Rules of Procedure – Part 2: IECQ Approved Process Scheme*

**IECQ 03-3**, *Rules of Procedure – Part 3: IECQ Approved Component Products, Related Materials & Assemblies Scheme*

**IECQ 03-4**, *Rules of Procedure – Part 4: IECQ ECMP Scheme – Avionics Assessment Program Requirements*

**IECQ 03-5**, *Rules of Procedure – Part 5: IECQ HSPM Scheme – Hazardous Substance Process Management Requirements*

**IECQ 03-6**, *Rules of Procedure – Part 6: IECQ ITL Scheme – Independent Testing Laboratory Assessment Program Requirements*

**IECQ 04 – IECQ Standard Training**

**IECQ 04-1**, *Standard Training – Part 1: IECQ Training Body Requirements and Process for IECQ Acceptance*

**IECQ 04-4**, *Standard Training – Part 4: Standard operational procedures for conducting IECQ ECMP Training*

**IECQ 04-5**, *Standard Training – Part 5: Standard operational procedures for conducting IECQ HSPM Training*

The text of this publication is based on the following documents:

Document	Report on Approval
IECQ MC/200/CA	IECQ MC/206/DL

Full information on the approval by the MC of this publication can be found in the report indicated in the above table.

## INTRODUCTION

Taking into account the object of the International Electrotechnical Commission (IEC) as given in Article 2 of the Statutes, the particular object of the IECQ System, operated in conformity with the Statutes and under the authority of the IEC, is to facilitate international trade in electronic components of assessed quality, by providing a global framework for independent assessment and certification.

The object is achieved by the implementation of quality assessment procedures in such a manner that organizations, processes, and components certified as conforming to the requirements of an applicable standard or specification, are acceptable to all participants.

The IECQ System provides manufacturers with a “supply chain verification tool” for seeking assurance that electronic components, assemblies, processes and related materials conform to declared technical standards and specifications.

Technically competent personnel are an integral part of the IECQ System. In support, IECQ facilitate standardized training via both

- The provision of IECQ qualified Training Bodies, and
- IECQ Standard Training Course Material

These Rules of Procedure set out the application, acceptance and maintenance process for bodies seeking to be accepted and maintain acceptance for their training services as an IECQ Training Body (IECQ TB). This document is to be used in conjunction with the IECQ Basic Rules, IECQ 01 and IECQ 04-5, *Standard Training – Part 5: Standard operational procedures for conducting IECQ HSPM Training*.

Further information concerning these procedures or any other aspect of the IECQ System, may be obtained by contacting the IECQ Managing Secretary via e-mail.

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## **Standard Training –**

### **Part 1: IECQ Training Body Requirements and Process for IECQ Acceptance**

#### **1 Scope**

This document addresses all phases required for an organization to achieve IECQ recognition for a provider of training services as an IECQ Training Body (TB) and the on-going surveillance required to maintain IECQ recognition status.

#### **2 Normative references**

The following publications contain provisions, which, through reference in this text, constitute provisions of these Rules. At the time of publication, the editions indicated were valid. The IECQ Management Committee shall decide the timetable for the introduction of revised editions of the publications.

IECQ 01, *IEC Quality Assessment System for Electronic Components (IECQ System) – Basic Rules*

IECQ OD 010, *Qualification Criteria for Assessors and Lead Assessors according to IECQ (third-party assessment)*

IECQ 04-5, *Standard Training – Part 5: Standard operational procedures for conducting IECQ HSPM Training*

ISO 9001, *Quality management systems – Requirements*